

Program Manager (Project Delivery & Strategic Advocacy)

Pollicy is a civic technology organisation and data-focused think tank shaping the future of technology in Africa. We work at the intersection of data, design, and technology to advance human rights, strengthen governance, and promote equality in the digital age.

The **Program Manager** plays a dual role in ensuring both the smooth delivery of our projects and amplifying their impact through strategic advocacy. This position requires a balance of program management excellence, stakeholder engagement, and regional/international representation, with significant travel.

Key Responsibilities

1. Program Management (50%)

- Lead planning, implementation, and evaluation of project activities in line with Pollicy's vision and values.
- Coordinate activities with partners and stakeholders to ensure timely, high-quality delivery.
- Develop detailed workplans, timelines, and budgets, ensuring compliance with donor requirements.
- Collaborate with the Finance & Operations team on financial oversight and reporting.
- Work with the MEL team to track progress, capture learning, and adapt implementation strategies.
- Produce high-quality reports and documentation for both internal and external audiences.
- Ensure program delivery reflects feminist, inclusive, and ethical approaches.
- Identify risks and propose mitigation strategies.
- Collaborate with the Communications & Design team to translate project outcomes into compelling advocacy and storytelling outputs.
- Mentor and supervise program staff and consultants, promoting a collaborative and inclusive team culture.

Pollicy Data Institute

Kampala Office:

🏠 Plot 7, Kulubya Close, Bugolobi

Nairobi Office:

🏠 Britam Tower, 24th floor, Upperhill

🌐 www.pollicy.org

✉ info@pollicy.org

☎ +256 708 310 397

+256 760 193 143

2. Strategic Advocacy & Representation (50%)

- Represent Pollicy and program initiatives at regional and international forums, events, and coalitions.
- Identify and seize strategic advocacy opportunities to amplify project impact and influence policy.
- Build and sustain relationships with donors, coalitions, governments, and community actors.
- Track emerging trends in policy and technology to inform Pollicy's positioning and advocacy strategies.

Qualifications & Experience

- Bachelor's degree in Gender Studies, Technology Policy, International Development, or related field (Master's preferred). Can be waived in lieu of experience.
- At least 7 years of progressive program management experience, ideally across multi-country initiatives in Africa.
- Proven experience in regional and international advocacy and representation.
- Strong budget management and donor reporting skills.
- Solid understanding of feminist approaches to technology, governance, and digital rights.

Skills & Competencies

- Strong program management, coordination, and organisational skills.
- Excellent communication and stakeholder engagement skills.
- Ability to strategically represent and advocate at regional/global levels.
- Strong analytical, decision-making, and problem-solving skills.
- Commitment to feminist principles, digital rights, and inclusion.
- Experience with technology tools (Google Workspace, Slack, project management software).
- Fluency in English required; proficiency in French or other African languages is an asset.

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Travel

This role involves **significant travel** across Africa and occasional international travel for advocacy, events, and partner engagement.

How to apply

Preliminary Application Form: Program Manager (Program Delivery & Strategic Advocacy) Link [here](#).

Application Deadline: 15th September 2025

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